ANNEX XIV: 2024-2025 POSTGRADUATE STUDIES ADMISSION PROCEDURE FOR FOREIGN STUDENTS

**Purpose:**

The lengthy visa application process experienced by foreign students and the requirement of an admission document for postgraduate studies, justifies the need to bring forward the 2024-2025 admission process for international students.

This call intends to facilitate international students' access to Masters and PhD programmes.

**Deadline for applications:**

20 June 2024.

**Admission requirements:**

Applicants with foreign degrees can access postgraduate programmes if they meet one of the following requirements:

1. Have a foreign university degree validated to a Spanish one that enables access to postgraduate studies.

2. Have a foreign university degree not yet validated to a Spanish degree. In this case, the foreign degree must be recognised as equivalent to the corresponding Spanish undergraduate programme, and such degree must entitle the holder to access postgraduate studies in the country of origin.

Applicants with a Non-European Higher Education Area (EHEA) degree must submit the corresponding degree equivalence recognition application. The application for admission must be approved by the governing body, after ratification of degree equivalence by the Universidade de Vigo's administrative body or unit.

Such admission does not imply state validation of the applicant's foreign degree or its acceptance for purposes other than for postgraduate studies at the Universidade de Vigo.

Rejection of foreign studies equivalence results in annulment of all further enrolment procedures.

**Documentation:**

Applicants must submit the following documentation electronically to the postgraduate Office:

a) Duly completed degree equivalence recognition application (PG-01) for degrees from Non-EHEA countries.

b) Copy of Passport/Identity Card from the country of origin.

c) Copy of the foreign university degree.

d) Academic transcript of the university studies undertaken for the degree presented, with specific mention that it entitles holder to access postgraduate studies in the country of origin.

e) Study program

f) Detailed syllabus of the different subjects if required by the Academic Committee.

Students with an academic certificate in a language other than Galician or Spanish must provide the corresponding sworn translation. The certificate must indicate the maximum and minimum exam marks, as well as marks required to pass.

Prior to 31st October of each academic year, degrees and academic transcripts from Non-EHEA countries must have the Hague Apostille attached, or else be legalised through diplomatic missions such as Spanish embassies or consulates.

**Procedure:**

Each student will receive a response to their application within 10 days.

Students should pre-register and enrol within the deadlines established for the corresponding call for enrolment. Upon completion of registration, the postgraduate office will process the degree equivalence recognition application, following the procedure applicable to the academic year 2024-2025.